

**NORTH FAYETTE TOWNSHIP
INFORMATION & GENERAL AFFAIRS MEETING
MUNICIPAL BUILDING
SEPTEMBER 13, 2022
7:20 P.M.**

The North Fayette Township Board of Supervisors met in regular session on Tuesday, September 13, 2022, at 7:00 P.M. with Chairman Jim Morosetti presiding. Following the Pledge of Allegiance, roll was called with the following present: Chairman Jim Morosetti, Vice Chairman Bob Doddato, Treasurer Mark O'Donnell, Township Manager J.R. Mangan, Assistant Township Manager Andrew Hartwell, Chief of Police Donald Cokus, Solicitor Michele Cromer, and Township Secretary Marlyn Jordan.

OTHERS PRESENT: Pat Felton – Public Works Director, Gary Hamilton – NFTVFD Chief, Darlene Hildebrand – Recreation Director, Shawn Wingrove – Township Engineer, Ken McDermott, and Colleen Morris.

COMMENTS FROM THE FLOOR REGARDING AGENDA ITEMS

There were no comments from the floor regarding agenda items.

PUBLIC WORKS REPORT

Mr. Felton submitted his written report.

He stated that PennDOT is 95% done with the line painting. There is a little bit left on Donaldson, part of Kelso, and part of Steubenville Pike.

Mr. Doddato wanted to know how the pond is coming along.

Mr. Felton stated that they should be wrapping up in a week.

Mr. Mangan stated that they received a complaint from Oakdale, about the road by the park. Public Works was able to get it fixed in two hours.

ROADMASTER'S REPORT

DISTRICT #1 MARK O'DONNELL

- Patched On: Hill Road and Spring Street Extension
- Mow Berms: Noblestown Road, Greg Station Road, First Street, and Sturgeon Street
- Catch Basin Repair: Western Circle (1) and Midfield Circle (3)
- Assisted with work in Districts 2 and 3.

DISTRICT #2 JIM MOROSETTI

- Catch Basin Repair: Summit Park Drive, Brook Tree Court (3), Settlers Drive, and Timberglen Drive (2)
- Mow Berms: Ticker Lane, Usenick Lane, Stone Sypher Lane, Logan Road, and Timberglen Drive
- Assisted with work in Districts 1 and 3

DISTRICT #3 BOB DODDATO

- Mowed Berms: West Allegheny Road, Grace Street, Steubenville Pike, and Santiago Road
- Catch Basin Repair: Santiago Road
- Assisted with work in Districts 1 and 2.

- **A MOTION WAS MADE BY O'DONNELL, SECONDED BY DODDATO, AND CARRIED TO ACCEPT THE ROAD MASTER'S REPORT.**

DEPARTMENT OF BUDGET AND FINANCE

Mr. Hartwell stated that we have received our second ARPA payment and have also received our PLCB local share.

The draft letter for the annual audit was received. A meeting with Maher Duessel is being scheduled to discuss. All outstanding items have been gathered. The audit needs to be submitted to the DCED by the end of the month.

Employee swipe cards have been issued for ADP. Employees are testing the new time clocks.

A kickoff meeting is scheduled on November 9, 2022, with Edmonds for the new finance software.

The finance staff is preparing budget materials to hand out to department heads.

Mr. Hartwell requested an executive session after the meeting to discuss personnel matters.

Mr. Doddato wanted to know if we are onboarding Edmonds in 2023.

Mr. Hartwell said yes, we can not onboard them until we complete ADP.

RECREATION REPORT

Ms. Hildebrand submitted her written report. She stated that there is an error on the receipt totals. The 2022 receipt totals should be \$57,778.00

They are adding three new recreation programs. There will be tumbling, speed & agility, and minds in motion.

The senior lunch will be tomorrow September 14th. The PALS golf outing will be on Saturday, September 14, 2022, at Quicksilver Golf Club. They are 24 foursomes, and they have between 50 and 52 gift baskets.

DEPARTMENT OF COMMUNITY DEVELOPMENT

Mr. Hartwell stated that there are two ordinances on the agenda for approval this evening. There is not a formal Community Development Report. Mike Saville has been out sick, and he collects all that information.

Mike Wozniak has put together another part of the report. It has land development activity that is under review. The projects listed on the report are currently before the Planning Commission and will be on their agenda in October. Other items on the report are developers that Mr. Wozniak has met with that are interested in doing something in the Township.

Notices of violation for Industry Public House, the timeline has expired. We will be moving forward with citations.

We have issued notices of violation on the Evergreen Run gate that the HOA installed. Solicitor McDermott has set up a meeting with their HOA attorney next week.

Mr. Hartwell requested an executive session to discuss legal advice regarding some development.

- **A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO ACCEPT THE COMMUNITY DEVELOPMENT REPORT.**

POLICE AND EMS REPORT

Chief Cokus presented the August 2022 Police and EMS Reports.

The police responded to 1,780 calls for service during the month of August. There were (17) Arrests, (4) DUI Arrests, (24) Traffic Citations, and (5) Non-Traffic Citations.

There were (18) Part I Crimes: (2) Assault, (1) Burglary, and (15) Larceny.

There were (28) part II Crimes: (3) Fraud, (2) Vandalism, (1) Weapons, (1) Sex Offenses, (3) Drugs, (7) DUI, (7) Disorderly, and (4) All Other.

Northwest EMS Reported a total of (145) Emergency and Non-Emergency 911 Responses. There were a total of 137 emergency calls with an average response time of 8 minutes and 08 seconds. Total highest priority was 58 calls with an average response time of 7 minutes and 20 seconds.

Mr. Doddato wanted to know how things were going with the SRO's.

Chief Cokus stated that things are going well. Parkway West has asked that Township to provide an SRO. Sargent Sandora will be up there three days a week. Every school in the Township is now covered with an SRO.

Mr. Doddato wanted to know if the police department is contracted to provide police coverage during JV games on Saturdays.

Chief Cokus stated that they are not.

- **A MOTION WAS MADE BY O'DONNELL, SECONDED BY DODDATO, AND CARRIED TO ACCEPT THE POLICE AND EMS REPORTS AS READ.**

FIRE REPORT

Chief Hamilton presented the Fire Report for August 2022

Total activity for the North Fayette Volunteer Fire Department (56) Fire Calls. Total fire calls for 2022 (333).

- **A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO ACCEPT THE FIRE REPORT AS READ.**

ASSISTANT TOWNSHIP MANAGER

Mr. Hartwell stated that it is open enrollment for the new dependent care FSA program. Packets will be distributed to department heads tomorrow. ADP is requiring all employees to fill out a new W4 form and those will also be in the packets. All forms are to be turned in by September 23, 2022. AFLAC has completed the Section 125 cafeteria plan; we expect to receive that this week for review.

TOWNSHIP MANAGER

Mr. Mangan stated that he spoke with Doug Hughey about the publication for the Township. They worked on addresses and there are about 7,300 addresses. It will cost between \$12,000 - to \$14,000 to print and mail this publication. It would come out between Thanksgiving and Christmas.

Mr. Morosetti wanted to know if we would be able to include budget information in there and how many pages the publication will be.

Mr. Mangan said that we would be able to include the budget. The publication will be about 20 pages, similar to the Allegheny West magazine.

SUPERVISOR DODDATO

Mr. Doddato wanted to know who should be giving the report on the plan for the park at Hankey Farms.

Mr. Felton stated that Kevin Brett had all that information laid out.

Mr. Hartwell stated that Mr. Brett informed us that we need to apply for an HOP (Highway Occupancy Permit).

Mr. Hartwell stated that we could approve the application for the HOP this evening.

SUPERVISOR MOROSETTI

Mr. Morosetti wanted to know where we stand on the sidewalk program.

Mr. Hartwell stated that were going to proceed but based on some feedback we have halted that program till we can discuss it.

Mr. Doddato stated that he would like to walk through with whoever identified the sidewalks to get a better understanding of how it was determined.

Mr. Hartwell stated that inspections were initially done a year ago, so the longer we postpone doing things then the more things that are going to pop up.

Mr. Morosetti said that we needed to set up a procedure for this.

Mr. Hartwell said that is why we had originally broken it up into sections.

Mr. Mangan stated that they had looked at the list of the worst ones. The top ones will be hit with a \$3,000.00 bill because of the length of the sidewalk.

Mr. Felton thought it would be a good idea to grade them on the severity.

Mr. Doddato was concerned if there were residents who were qualified for no property tax or the trash and sewage discount based on income.

Mr. O'Donnell stated that we could speak with Jeff Lutz from Heroes Supporting Heroes to see if we could get those residents some help.

Chief Cokus stated that Home Depot will also help with those kinds of projects as well.

SUPERVISOR O'DONNELL

Mr. O'Donnell didn't have any comments.

- **A MOTION WAS MADE BY MOROSETTI, SECONDED BY DODDATO, AND CARRIED TO APPROVE THE PAYMENT OF PAYROLL AND INVOICES AS LISTED.**
- **A MOTION WAS MADE BY MOROSETTI, SECONDED BY O'DONNELL, AND CARRIED TO APPROVE THE MINUTES FROM THE AUGUST 23, 2022, BOARD OF SUPERVISORS MEETING.**

OLD OR UNFINISHED BUSINESS

There was no old or unfinished business.

NEW BUSINESS

- **A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO HIRE JOSHUA ROSEN, AS A PART-TIME PATROLMAN AT A TRAINING RATE OF \$26.45 PER HOUR EFFECTIVE SEPTEMBER 8, 2022.**

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO HIRE AARON GARDOCKI, AS A PART-TIME PATROLMAN AT A TRAINING RATE OF \$26.45 PER HOUR EFFECTIVE SEPTEMBER 19, 2022.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO PROMOTE CHAD SLOVICK TO LIEUTENANT AT A RATE OF \$57.21 PER HOUR EFFECTIVE SEPTEMBER 13, 2022.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A MOTION WAS MADE BY O'DONNELL, SECONDED BY DODDATO, AND CARRIED TO HIRE ALEXANDER STOFAN AS A PART-TIME CUSTODIAN AT A RATE OF \$16.88 PER HOUR EFFECTIVE SEPTEMBER 13, 2022, PENDING BACKGROUND AND REFERENCE CHECKS.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO AUTHORIZE THE ADVERTISING OF A PUBLIC HEARING TO BE HELD ON SEPTEMBER 27, 2022, FOR THE REVISED APPROVAL OF THE NORTH FAYETTE BUSINESS PARK TENTATIVE PNRD APPLICATION.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A MOTION WAS MADE BY O'DONNELL, SECONDED BY DODDATO, AND CARRIED TO ENACT ORDINANCE NO. 505, AN ORDINANCE AMENDING CHAPTER 5, PART 2 OF THE TOWNSHIP CODE OF ORDINANCES TO ADOPT THE INTERNATIONAL PROPERTY MAINTENANCE CODE, 2018 EDITION.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO ENACT ORDINANCE NO. 506, AN ORDINANCE AMENDING

**CHAPTER 5, PART 5 OF THE TOWNSHIP CODE OF ORDINANCE TO ADOPT
THE INTERNATIONAL FIRE CODE 2018 EDITION.**

**Roll Call: Bob Doddato Yes
 Jim Morosetti Yes
 Mark O'Donnell Yes**

- **A MOTION WAS MADE BY O'DONNELL, SECONDED BY DODDATO, AND CARRIED TO APPOINT ANDREW HARTWELL AND TINA COLLINS AS ALTERNATE OPEN RECORDS OFFICERS.**

**Roll Call: Bob Doddato Yes
 Jim Morosetti Yes
 Mark O'Donnell Yes**

- **A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO APPROVE BOND REDUCTION NO. 10, A REQUEST TO REDUCE THE PERFORMANCE BOND FOR THE NFBP PHASE 1 - COMMON IMPROVEMENTS PROJECT FROM \$2,034,987.75 TO \$1,854,358.15.**

**Roll Call: Bob Doddato Yes
 Jim Morosetti Yes
 Mark O'Donnell Yes**

- **A MOTION WAS MADE BY O'DONNELL, SECONDED BY DODDATO, AND CARRIED TO ADOPT RESOLUTION NO.39-22, A RESOLUTION ADOPTING THE POLICY AND PROCEDURE FOR CONSULTANT SELECTION SET BY PENNDOT FOR THE SUMMIT PARK DRIVE BRIDGE REPLACEMENT PROJECT.**

**Roll Call: Bob Doddato Yes
 Jim Morosetti Yes
 Mark O'Donnell Yes**

- **A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO ADOPT RESOLUTION 40-22, A RESOLUTION APPROVING THE TRANSFER OF A LIQUOR LICENSE INTO THE TOWNSHIP FOR USE AT THE CRACKER BARREL RESTAURANT LOCATED ON DAVIS BOULEVARD.**

**Roll Call: Bob Doddato Yes
 Jim Morosetti Yes
 Mark O'Donnell Yes**

- **A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO CHANGE THE REGULAR PAY RATE FOR KATHERINE BARTHA TO \$20.00 PER HOUR, EFFECTIVE RETROACTIVELY TO AUGUST 29, 2022.**

Roll Call: **Bob Doddato** **Yes**
 Jim Morosetti **Yes**
 Mark O'Donnell **Yes**

- **A MOTION WAS MADE BY O'DONNELL, SECONDED BY DODDATO, AND CARRIED TO APPROVE APPLICATION EEA-2022-10, AN EASEMENT ENCROACHMENT AGREEMENT REQUESTED FOR 109 HORSESHOE DRIVE, TO ALLOW FOR THE CONSTRUCTION OF A FENCE WITHIN THE 30' STORM SEWER AND SANITARY SEWER EASEMENT LOCATED ON THE REAR OF THE PROPERTY.**

Roll Call: **Bob Doddato** **Yes**
 Jim Morosetti **Yes**
 Mark O'Donnell **Yes**

- **A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO AMEND THE AGENDA.**

Roll Call: **Bob Doddato** **Yes**
 Jim Morosetti **Yes**
 Mark O'Donnell **Yes**

- **A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO ADOPT RESOLUTION 41-22, A RESOLUTION RECOGNIZING THE PTC EDUCATION FOUNDATION AS A CIVIC AND/OR SERVICE ORGANIZATION.**

Roll Call: **Bob Doddato** **Yes**
 Jim Morosetti **Yes**
 Mark O'Donnell **Yes**

- **A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO APPLY FOR A HOP (HIGHWAY OCCUPANCY PERMIT) ON STEUBENVILLE PIKE.**

Roll Call: **Bob Doddato** **Yes**
 Jim Morosetti **Yes**
 Mark O'Donnell **Yes**

COMMENTS FROM THE FLOOR

There were no comments from the floor.

ADJOURNMENT

- A MOTION WAS MADE BY DODDATO, SECONDED BY MOROSETTI, AND CARRIED TO ADJOURN TO EXECUTIVE SESSION AT 8:29 P.M.

- A MOTION WAS MADE BY MOROSETTI, SECONDED BY O'DONNELL, AND CARRIED TO ADJOURN EXECUTIVE SESSION AT 11:02 P.M.

Respectfully submitted,

Marlyn Jordan
Township Secretary