

**NORTH FAYETTE TOWNSHIP
INFORMATION & GENERAL AFFAIRS MEETING
MUNICIPAL BUILDING
AUGUST 9, 2022
7:15 P.M.**

The North Fayette Township Board of Supervisors met in regular session on Tuesday, August 9, 2022, at 7:15 P.M. with Chairman Jim Morosetti presiding. Following the Pledge of Allegiance, roll was called with the following present: Chairman Jim Morosetti, Vice Chairman Bob Doddato, Treasurer Mark O'Donnell, Township Manager J.R. Mangan, Assistant Township Manager Andrew Hartwell, Chief of Police Donald Cokus, Solicitor Michele Cromer, and Township Secretary Marlyn Jordan.

OTHERS PRESENT: Pat Felton – Public Works Director, Gary Hamilton – NFTVFD Chief, Mike Wozniak – Community Planner, Kevin Brett – Township Engineer, and Colleen Morris.

COMMENTS FROM THE FLOOR REGARDING AGENDA ITEMS

There were no comments from the floor regarding agenda items.

PUBLIC WORKS REPORT

Mr. Felton submitted his written report and had nothing to add.

Mr. Doddato wanted to know how the work on the stormwater ponds was going.

Mr. Felton said that they are waiting for them to dry out.

Mr. Mangan stated that they met with Hunter Truck Sales

Mr. Felton said that they put two 10-ton trucks on order. They wouldn't receive them until January or February of 2024.

Mr. Morosetti wanted to know if we had to put a down payment on the trucks.

Mr. Felton said no. If they change their minds on the trucks, they will just go to the next person in line.

ROADMASTER'S REPORT

DISTRICT #1 MARK O'DONNELL

- Berm Widener (Hot Mix): Stewart Road and Finks Run Road
- Mow Berms On: Fannie Street, Hudson Street, Spring Street, and First Street
- Catch Basin Repair: Finks Run Road and Noblestown Road

- Assisted with work in Districts 2 and 3

DISTRICT #2 JIM MOROSETTI

- Catch Basin Repair: Cobblestone Drive
- Mow Berms On: Summit Park Drive, Park Lane, and Chauvet Drive
- Assisted with work in Districts 1 and 3

DISTRICT #3 BOB DODDATO

- Mowed Berms On: Donaldson Road and Pattridge Lane
- Catch Basin Installed: Kelso Road
- Cross Pipe Installed: Kelso Road
- Assisted with work in Districts 1 and 2

- **A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO ACCEPT THE ROADMASTER'S REPORT AS READ.**

FISCAL AND ADMINISTRATIVE SERVICES REPORT

Mr. Hartwell wanted to give a brief update on the real estate transfer tax. He stated the Township has received deposits through May. There was glitch with the June deposit, but Carol has been speaking with the people at the county to get that fixed.

On the agenda this evening we will be asking for permission to contract with Edmonds for the new accounting software to replace Safe Choice. Safe Choice has been having some glitches and it is also very expensive for the IT department to maintain because it has to be hosted locally on a server. The new software will be hosted by Edmonds and will be accessed by a web portal. There won't be any server or IT costs.

The first payroll with ADP will be going live October 12th.

The employer portions of the HSA were funded twice. Highmark processed the payment twice. They have reversed the one payment so we will be getting a credit for the second payment.

Mr. Doddato wanted to know if it was posted to the employee's account.

Mr. Mangan said yes.

Mr. Hartwell stated that the budgeting process will start the end of this month, beginning of September. They will be having a meeting with the department heads to go over the budget and the process for 2023.

Mr. Doddato wanted to know where we were with the financial statement audit.
Mr. Hartwell stated that we have provided them with everything they have asked for.

Mr. Morosetti wanted to know how much more expensive it is than our current contract.

Mr. Hartwell said that the first-year number is the conversion and set up of the new software. Years 2 and 3 will be the annual number of \$15,000.00 per year. Safe Choice is \$10,000.00, but you also have cost associated with IT infrastructure that is not reflected in the yearly cost.

Mr. Doddato stated that many years ago there was an agreement made with the library that we would pay so much per capita to them. According to the recent census the size of Findlay and North Fayette have increased. The library is asking for an increase because of the increase in population.

Mr. Doddato said that it doesn't look like we are going to receive what we thought we would receive for building permits this year.

Mr. Hartwell said that we are on par for the number of permits, but it is the types of permits we are receiving. Last year there were bigger projects that happened in the first half of 2021, this year it has been smaller residential projects. They do anticipate some larger projects in the fall.

RECREATION REPORT

Ms. Hildebrand was not present for the meeting but submitted her written report prior to the meeting.

DEPARTMENT OF COMMUNITY DEVELOPMENT

Mr. Hartwell stated that they are presenting a revised fee schedule for consideration. The ordinances are also on the agenda this evening if you would like to move forward with that.

Mr. Hartwell presented the July 2022 Building and Zoning Report.

There were (9) Single-Family Homes, (1) Residential Renovation, (8) Residential Roofs, (3) Residential Deck Roofs, (1) Residential Deck and Roof, (5) Residential Swimming Pool or Hot Tub, (1) Residential Sunroom or Patio, (3) Residential Solar Panels, (2) Residential Demolition, (1) Commercial Renovation/Build-Out, (1) Special Event Permit, (3) Signs, (5) Fences, (3) Zoning (Acc. Bldg. less than 1,000 sq'), and (4) Zoning (Deck less than 30" above grade). (19) Occupancy Permits, (4) Fire Prevention Permits, (121) Total Building Inspections Performed, (3) Total Fire Inspections Performed, (124) Total Bldg. & Fire Insp. Performed & Drills.

Total Construction Value	\$3,448,294.00
Building Permit Fees Collected	\$ 10,837.40
Stormwater Review Fee (Home on sep. lot)	\$ 100.00
Zoning Permit Fees Collected	\$ 2,700.00
Occupancy Fees Collected	\$ 400.00
Fire Prevention Inspection Fees Collected	\$ 500.00
Total Fees Collected	\$ 14,537.40

Mr. Doddato stated that he is going to abstain from the Community Development report. A neighbor is having solar panels put in and they will be receiving an incentive.

- **A MOTION WAS MADE BY MOROSETTI, SECONDED BY O'DONNELL, AND CARRIED TO ACCEPT THE DEPARTMENT OF COMMUNITY DEVELOPMENT REPORT.**

POLICE AND EMS REPORT

Chief Cokus presented the July 2022 Police and EMS Reports.

The police responded to 1,750 calls for service during the month of July 2022. There were (18) Arrests, (4) DUI Arrests, (15) Traffic Citations, and (3) Non-Traffic Citations.

There were (24) Part I Crimes: (7) Assault, and (17) Larceny.

There were (28) Part II Crimes: (3) Fraud, (1) Vandalism, (1) Sex Offenses, (2) Drugs, (7) DUI, (1) Drunkenness, (10) Disorderly, and (3) All Other.

Northwest EMS reported a total of 139 Emergency and Non-Emergency 911 Responses. There were a total of 134 emergency calls with an average response time of 8 minutes and 23 seconds. Total highest priority was 72 calls with an average response time of 7 minutes and 37 seconds.

- **A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO ACCEPT THE POLICE AND EMS REPORTS AS READ.**

FIRE REPORT

Chief Hamilton presented the Fire Report for July 2022.

Total activity for the North Fayette Volunteer Fire Department (32) Fire Calls. Total fire calls for 2022 (250).

Chief Hamilton said that they are still ahead with the number of calls over the past 4 years.

➤ **A MOTION WAS MADE BY O'DONNELL, SECONDED BY DODDATO, AND CARRIED TO ACCEPT THE FIRE REPORT AS READ. ASSISTANT TOWNSHIP MANAGER**

Mr. Hartwell wanted to give a minor update on the website. They made an update to the home page and added a section call the Legislative Center. In this section will be the agendas, meeting minutes, and proposed legislation. The proposed legislation shows ordinances that are under consideration for adoption.

Mr. Morosetti wanted to know when will the ordinances appear.

Mr. Hartwell stated before they are voted on.

TOWNSHIP MANAGER

Mr. Mangan stated that the sanitation has gotten better in the last two weeks. He also stated that 2 more dates for grass clipping pick up has been added on.

Mr. Mangan would like to thank everyone that worked Community Days. He would also like to thank the Argenta and McCracken Families for allowing us to move the fireworks over to their property. Mr. Mangan is going to speak to Mr. Argenta about keeping that as a permanent spot for fireworks.

Mr. Mangan stated that he has a few personnel items to discuss in executive session.

SUPERVISOR DODDATO

Mr. Doddato wanted to say what a great job the Parks and Recreation Board did with Community Days.

Mr. Doddato also wanted to give a special thanks to the NFAA board and Steve Psomas.

SUPERVISOR MOROSETTI

Mr. Morosetti wanted to thank the Parks and Recreation Board for a job well done with Community Days.

SUPERVISOR O'DONNELL

Mr. O'Donnell stated that it was a very difficult decision for the board to make to close the dispatch center. Mr. O'Donnell appreciates all Chief Cokus' hard work on the transition and

would like to thank everyone who had something to do with it. Mr. O'Donnell thinks that this was the right decision and he stands behind the decision that was made.

Chief Cokus stated that Al Dean and Sargent Slovic did an amazing job getting everything switched over and he wouldn't have been able to do it without them.

Colleen Morris stated that she had to call 911 and the response time was very quick.

Mr. Mangan stated that 2 of the 3 dispatchers will now be employed by the county.

- A MOTION WAS MADE BY MOROSETTI, SECONDED BY DODDATO, AND CARRIED TO APPROVE THE PAYMENT OF PAYROLL AND INVOICES.

- A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO APPROVE THE MINUTES FROM THE JULY 12, 2022, PUBLIC HEARING AND THE JULY 12, 2022, COMBINED MEETING.

OLD OR UNFINISHED BUSINESS

There was no old or unfinished business.

NEW BUSINESS

- A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO HIRE CAMERON SMITH AS A PART-TIME POLICE OFFICER AT A PAY RATE OF \$26.45 PER HOUR, EFFECTIVE JULY 3, 2022.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A MOTION WAS MADE BY O'DONNELL, SECONDED BY DODDATO, AND CARRIED TO ADOPT RESOLUTION NO. 36-22, A RESOLUTION AUTHORIZING THE DISPOSITION OF CERTAIN RECORDS BY THE POLICE DEPARTMENT.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO APPROVE BOND REDUCTION NO. 9, FOR THE NORTH FAYETTE BUSINESS PARK, PHASE 1 - COMMON IMPROVEMENTS, PROJECT FROM \$2,173,176.43 TO \$2,034,987.75.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A MOTION WAS MADE BY O'DONNELL, SECONDED BY DODDATO, AND CARRIED TO APPROVE BOND REDUCTION NO. 2, FOR THE POINTE WEST PLAN 12B PROJECT FROM \$88,579.00 TO \$7,700.00.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO AUTHORIZE PAYMENT TO WAL-MART REAL ESTATE BUSINESS TRUST, IN THE AMOUNT OF \$3,500.00, FOR RIGHT-OF-WAY ACQUISITION ASSOCIATED WITH THE SUMMIT PARK COMPLETE STREET PROJECT, AS RECOMMENDED FOR APPROVAL BY THE TOWNSHIP SOLICITOR.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A MOTION WAS MADE BY O'DONNELL, SECONDED BY DODDATO, AND CARRIED TO ADOPT RESOLUTION 37-22, A RESOLUTION APPROVING THAT THE ACQUISITION AND SUBSEQUENT DISPOSITION BY THE REDEVELOPMENT AUTHORITY OF ALLEGHENY COUNTY OF A PARCEL OFF VACANT PROPERTY KNOWN AS BLOCK AND LOT NUMBER 584-P-50 IS IN ACCORD WITH THE 2014 COMPREHENSIVE PLAN.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO ADOPT RESOLUTION NO. 38-22, A RESOLUTION REVISING THE SCHEDULE OF FEES PER TOWNSHIP ORDINANCES.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO APPOINT ANDREW HARTWELL AS EXECUTIVE DIRECTOR OF THE NORTH FAYETTE TRANSPORTATION AND BUSINESS IMPROVEMENT AUTHORITY, EFFECTIVE AUGUST 9, 2022.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A MOTION WAS MADE BY O'DONNELL, SECONDED BY DODDATO, AND CARRIED TO ACCEPT THE RESIGNATION OF KATHERINE BARTHA AS OPERATIONAL ACCOUNTING ASSISTANT IN THE DEPARTMENT OF BUDGET & FINANCE, AND TO APPOINT HER TO THE POSITION OF ADMINISTRATIVE ASSISTANT IN THE DEPARTMENT OF RECREATION, AND TO RECLASSIFY HER AS A PART-TIME EMPLOYEE, EFFECTIVE AUGUST 31, 2022.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO ACCEPT THE BID SUBMITTED BY CARGILL, INC. IN THE AMOUNT OF \$88.96 PER TON FOR ROCK SALT, BULK DELIVERY, AS SUBMITTED TO THE SHACOG PURCHASING ALLIANCE FOR ITS BID OPENING ON JULY 30, 2022, AND TO AUTHORIZE THE ASSISTANT TOWNSHIP MANAGER TO EXECUTE THE NECESSARY SHACOG PURCHASE AGREEMENT, AS RECOMMENDED FOR APPROVAL BY THE DIRECTOR OF PUBLIC WORKS.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes
	Mark O'Donnell	Yes

- A MOTION WAS MADE BY O'DONNELL, SECONDED BY DODDATO, AND CARRIED TO APPROVE APPLICATION EEA-2022-9, AN EASEMENT ENCROACHMENT AGREEMENT REQUESTED BY CANDICE AND STEVEN YECKEL, PROPERTY OWNERS OF 105 HORSESHOE DRIE, OAKDALE, PA 15071, COUNTY TAX PARCEL I.D. NO. 798-C-43, TO ALLOW FOR THE CONSTRUCTION OF A FENCE OVER, UPON, AND ACROSS PORTIONS OF THE 30' STORM SEWER AND SANITARY SEWER EASEMENT LOCATED ON THE REAR OF THE PROPERTY, AND TO AUTHORIZE THE CHAIRMAN OF THE BOARD OF SUPERVISORS TO EXECUTE SAID AGREEMENT.

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes

Mark O'Donnell Yes

- A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO RATIFY THE ACTION OF THE TOWNSHIP MANAGER TO APPROVE PARTIAL PAYMENT NO. 1, IN THE AMOUNT OF \$154,605.37, TO J.S. PARIS EXCAVATING, INC., FOR WORK COMPLETED ON THE 2022 STORMWATER IMPROVEMENTS PROJECT.

Roll Call: Bob Doddato Yes
 Jim Morosetti Yes
 Mark O'Donnell Yes

- A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO APPROVE PARTIAL PAYMENT NO. 2, IN THE AMOUNT OF \$152,334.88, TO J.S. PARIS EXCAVATING, INC., FOR WORK COMPLETED ON THE 2022 STORMWATER IMPROVEMENTS PROJECT.

Roll Call: Bob Doddato Yes
 Jim Morosetti Yes
 Mark O'Donnell Yes

- A MOTION WAS MADE BY O'DONNELL, SECONDED BY DODDATO, AND CARRIED TO ENTER INTO AN AGREEMENT WITH EDMUNDS GOVTECH, INC., TO PROVIDE FINANCIAL AND BUDGETING SOFTWARE SERVICES, AND TO AUTHORIZE STAFF TO EXECUTE ANY REQUIRED PAPERWORK, AS RECOMMENDED FOR APPROVAL BY THE ASSISTANT TOWNSHIP MANAGER.

Roll Call: Bob Doddato Yes
 Jim Morosetti Yes
 Mark O'Donnell Yes

- A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO ADOPT ORDINANCE NO. 496, AN AMENDMENT TO THE EMERGENCY MANAGEMENT ORDINANCE (CHAPTER 7, PART 1) AUTHORIZING REIMBURSEMENT OF CERTAIN COSTS AND ESTABLISHING PROTOCOLS FOR ADDRESSING FALSE EMERGENCY ALARMS.

Roll Call: Bob Doddato Yes
 Jim Morosetti Yes
 Mark O'Donnell Yes

- A MOTION WAS MADE BY O'DONNELL, SECONDED BY DODDATO, AND CARRIED TO ADOPT ORDINANCE NO. 499, AN AMENDMENT TO THE ZONING ORDINANCE TO REVISE THE MINIMUM LOT SIZE REQUIREMENTS AND TO REPEAL AND REPLACE ARTICLE XII, PLANNED NEIGHBORHOOD

DEVELOPMENT (PRD), IN ITS ENTIRETY, AS RECOMMENDED FOR ADOPTION BY THE PLANNING COMMISSION.

**Roll Call: Bob Doddato Yes
 Jim Morosetti Yes
 Mark O'Donnell Yes**

- **A MOTION WAS MADE BY O'DONNELL, SECONDED BY DODDATO, AND CARRIED TO ADOPT ORDINANCE NO. 501, AN AMENDMENT TO THE TOWNSHIP CODE OF ORDINANCES TO REPEAL CHAPTER 3, CONSTRUCTION STANDARDS, AND TO ENACT A PUBLIC AND PRIVATE IMPROVEMENTS CODE (PPIC), AS RECOMMENDED FOR ADOPTION BY THE PLANNING COMMISSION.**

**Roll Call: Bob Doddato Yes
 Jim Morosetti Yes
 Mark O'Donnell Yes**

- **A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO ADOPT ORDINANCE NO. 502, AN AMENDMENT TO THE STORMWATER MANAGEMENT ORDINANCE (CHAPTER 19) TO INCLUDE VARIOUS REVISIONS RELATIVE TO PUBLIC AND PRIVATE IMPROVEMENTS CODE (PPIC), AS RECOMMENDED FOR ADOPTION BY THE PLANNING COMMISSION.**

**Roll Call: Bob Doddato Yes
 Jim Morosetti Yes
 Mark O'Donnell Yes**

- **A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO TABLE ORDINANCE NO. 500, 503, AND 504 UNTIL THE NEXT MEETING.**

**Roll Call: Bob Doddato Yes
 Jim Morosetti Yes
 Mark O'Donnell Yes**

COMMENTS FROM THE FLOOR

Colleen Morris wanted to know where the waste goes from the person living in the motor home on Cliff Mine Road.

Chief Cokus stated that when they spoke with him before that he stated that he was using facilities outside of the motor home.

Mr. Morosetti wanted to know what the latest was with the motor home.

Solicitor Cromer stated that the property owners have been cited for violations of IPMC and the zoning ordinance. He has filed a civil complaint against the Township. Ms. Cromer stated if they want to discuss the litigation, they can do so in executive session.

ADJOURNMENT

- **A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO ADJOURN TO EXECUTIVE SESSION AT 8:52 P.M.**
- **A MOTION WAS MADE BY MOROSETTI, SECONDED BY DODDATO, AND CARRIED TO ADJOURN EXECUTIVE SESSION AT 9:58 P.M.**

Respectfully submitted,

Marlyn Jordan
Township Secretary