

**NORTH FAYETTE TOWNSHIP
REGULAR MEETING
MARCH 24, 2020
5:00 P.M.**

The North Fayette Township Board of Supervisors met in session on Tuesday, March 24, 2020 at 5:00 p.m. with Chairman Jim Morosetti presiding. Following the Pledge of Allegiance, roll was called with the following present: Chairman Jim Morosetti, Vice-Chairman J.R. Mangan, Treasurer Bob Doddato, Township Manager Michael Baker, Police Chief Mark O'Donnell and Solicitor Michele Cromer.

OTHERS PRESENT: Matt Gilfillan, Ryan Murphy, Todd Heufelder, Debbie Midgley and Amanda Wyan.

COMMENTS FROM THE FLOOR REGARDING AGENDA

There were no comments from the floor.

ROAD DEPARTMENT REPORT

Pat Felton was not present at the meeting. He presented his written report prior to the meeting.

ROADMASTER'S REPORT

DISTRICT #1 J.R. MANGAN

- Patch on: Noblestown Road, Fannie Street, Valley Street, Finks Run Road, Spring Street, Mill Street, Sitarik Road, Pointe West Drive
- Snow and ice removal on all roads as needed.
- Assisted with work in Districts 2 and 3.

DISTRICT #2 JIM MOROSETTI

- Cut trees on: Pinkerton Run Road
- Patch on: Chelsea Drive, Forest Glen Drive, Walden Way, Pin Oak Drive
- Repair catch basin on: Elk Rush Drive, Walden Way
- Snow and ice removal on all roads as needed.
- Assisted with work in Districts 1 and 3.

DISTRICT #3 BOB DODDATO

- Patched on: Old Steubenville Pike, Kelso Road, Pattridge Lane, Crawford Lane, Santiago Road, Wilson Street, Crawford Street
- Cut trees on: Santiago Road

- Snow and ice removal on all roads as needed.
 - Assisted with work in Districts 1 and 2.
- **A MOTION WAS MADE BY MANGAN, SECONDED BY DODDATO AND CARRIED TO ACCEPT THE ROADMASTER'S REPORT AS READ.**

FISCAL AND ADMINISTRATIVE SERVICES REPORT

David Lodovico was not present at the meeting. He presented his report prior to the meeting.

RECREATION REPORT

Darlene Hildebrand was not present at the meeting. She presented her report prior to the meeting.

DEPARTMENT OF COMMUNITY DEVELOPMENT REPORT

Andrew Hartwell was not present at the meeting. He presented his written report prior to the meeting.

February 2020 Community Development Report

There were (26) Building/Zoning Permits issued.

There were (7) Single Family Homes, (4) Residential Deck, (1) Residential Deck with Roof, (3) Residential Hot Tub/Pool, (1) Demolition, (2) Communications Antennas, (1) Sign, (7) Zoning

(14) Occupancy Permits, (6) Fire Prevention Permits, (8) Fire Inspections, (108) Total Building Inspections performed.

Total Construction Value	\$1,932,762.30
Building Permit Fees Collected	\$ 11,164.00
Fire Prevention Fees Collected	\$ 650.00
Occupancy Permit Fees Collected	\$ 550.00

- **A MOTION WAS MADE BY DODDATO, SECONDED BY MANGAN AND CARRIED TO ACCEPT THE COMMUNITY DEVELOPMENT REPORT.**

POLICE REPORT

Police Chief Mark O'Donnell stated that Fayette Farms purchased a speed sign, that we will maintain. Six security cameras have been purchased by Silk and Stewart for the areas by Burn Bootcamp and Orange Theory. There has been several car break ins.

These cameras will be monitored by our dispatchers. Chief O'Donnell also said that all of the officers and dispatchers have been reporting to work every day and he is very proud.

Chief O'Donnell presented the police report.

The police responded to 940 calls for service during the month of February. There were (37) arrests, (27) traffic citations and (10) non-traffic citations.

There were (30) Part I Crimes: (1) Robbery, (4) Assault, (1) Burglary and (24) Larceny

There were (32) Part II Crimes: (5) Fraud, (3) Vandalism, (1) Sex Offenses, (5) Drugs, (6) DUI, (1) Liquor, (5) Disorderly and (6) All Other.

- **A MOTION WAS MADE BY MANGAN, SECONDED BY DODDATO AND CARRIED TO ACCEPT THE POLICE REPORT AS READ.**

EMS REPORT

Northwest EMS reported a total of 124 Emergency and Non-Emergency 911 Responses. Of those 111 were emergency calls with an average response time of 7 minutes and 56 seconds. Total highest priority was 67 calls with an average response time of 8 minutes and 15 seconds.

- **A MOTION WAS MADE BY MOROSETTI, SECONDED BY DODDATO AND CARRIED TO ACCEPT THE EMS REPORT AS READ.**

FIRE REPORT

Chief Matthew McCartney was not present for the meeting. He presented his report prior to the meeting.

The total activity for North Fayette Township Volunteer Fire Department was (23) Fire related and (1) EMS call.

- **A MOTION WAS MADE BY DODDATO, SECONDED BY MANGAN AND CARRIED TO ACCEPT THE FIRE REPORT AS READ.**

ENGINEER'S REPORT

Kevin Brett was not present for the meeting. He presented his report dated March 18, 2020 prior to the meeting.

2020 Roadway Improvements Program: Bids to be opened on March 18, 2020. LSSE to provide Township with Bid Report.

2020 Road Maintenance - Seal Coating: Bids to be opened on March 18, 2020. LSSE to provide Township with Bid Report.

West Allegheny Road Traffic Signal and Turning Lanes: Field surveys are complete. LSSE preparing existing conditions plans to be designed.

Argenta Baseball Field Lighting: LSSE met with MUSCO on March 16th to review lighting layout.

East Steuben Street and Bateman Road Sanitary Sewer Extension (Phase III): LSSE issued letter dated February 22, 2020 requesting completion of outstanding punch list items.

Hankey Farms Sanitary Sewer Lining: Work is complete. LSSE transmitted Change Order No. 1 (Final) to the Township for execution on February 21, 2020; this Change Order was prepared to adjust the Contract amount based on final in place quantities and include costs associated with replacement of a catch basin to allow for in-trench spot replacement. LSSE transmitted Partial Payment No. 3 (Final) in the amount of \$34,902.80 as noted in letter dated February 21, 2020. This closes out the Contract.

North Road Sanitary Sewer Extension: A Pre-Construction Meeting was held on February 26, 2020. Contractor anticipated to start construction prior to the end of March.

Mr. Doddato wanted to know about the prices for the bid. Mr. Baker stated that Youngblood was lowest across the board. He said that he will be having a meeting with Kevin Brett and Pat Felton.

- **A MOTION WAS MADE BY DODDATO, SECONDED BY MANGAN AND CARRIED TO ACCEPT THE ENGINEER'S REPORT.**

TREASURER'S REPORT

Bob Doddato reported the following for the month of January 2020.

Consolidated Fund Report

Beginning Statement Balance -	2/1/20	\$ 9,588,565.06
Deposits and Credits		\$ 1,835,911.45
Funds Interest		\$ 9,681.89
Disbursements and Debits		<u>\$ 1,990,539.82</u>
Ending Statement Balance -	2/29/20	\$ 9,443,618.58

Deposits in Transit	0 @	\$ -
Outstanding Checks -	132@	\$ <u>409,808.45</u>
Adjusted Statement Balance	2/29/20	\$ 9,033,810.13

- **A MOTION WAS MADE BY MOROSETTI, SECONDED BY MANGAN AND CARRIED TO ACCEPT THE TREASURER'S REPORT AS WRITTEN.**

SOLICITOR'S REPORT

Michele Cromer presented the Board of Supervisors with the confidential Solicitor's Report prior to the meeting.

- **A MOTION WAS MADE MY MOROSETTI, SECONDED BY MANGAN AND CARRIED TO ACCEPT THE SOLICITOR'S REPORT.**

TOWNSHIP MANAGER

Mr. Baker wanted everyone to know that the Township operations are continuing effectively. There are a small number of people working on site and several working remotely. There haven't been any complaints about the Township Building being closed. We are still accepting deliveries in the dispatch area. The Township is still sending out bills for trash and sewage but have stopped shut offs for the time being. Amy Mesko has done a great job making sure all of that is taken care of. Shaun Leslie has done a great job tracking down cleaning supplies. Mr. Baker wanted to give a big shout out to the manager at Home Depot. They have delivered cleaning supplies for us. They have continued to let us know when items will be coming in. Thank you to Bob Doddato for going to the Banner Community Recognition. Mr. Baker wanted to make sure it was ok to cancel the Senior Lunch. Burns and Scalo has said that they are very happy working with the Township and that they have had a great experience with us.

SUPERVISOR DODDATO

Mr. Doddato said that friends of his have expressed concerns about the shortage of medical supplies. They are wanting to do a drive for supplies. He wanted to know if the police department could be a collection point. Chief O'Donnell said that people are still allowed in the vestibule and they could collect the donations there.

SUPERVISOR MANGAN

Mr. Mangan wants to thank everyone in the Township for doing a great job.

SUPERVISOR MOROSETTI

Mr. Morosetti wanted to thank everyone for their hardwork. He also had questions about some of the bills that were paid. Mr. Morosetti wanted to know what Herie was. Mr. Baker stated that he thought it was something with workman's compensation. He wanted to know if the County Hauling bill was for a month. Mr. Baker stated that it was for a month. Mr. Morosetti also asked about Deere, Napa and Bob's Discount Furniture. Mr. Baker said that he would check with Dave.

- **A MOTION WAS MADE BY DODDATO, SECONDED BY MANGAN AND CARRIED TO APPROVE PAYMENT OF PAYROLL AND INVOICES AS LISTED.**
- **A MOTION WAS MADE BY DODDATO, SECONDED BY MANGAN AND CARRIED TO APPROVE THE MINUTES FROM THE FEBRUARY 25, 2020 REGULAR MEETING.**

OLD OR UNFINISHED BUSINESS

There was no old or unfinished business.

NEW BUSINESS

- **A MOTION WAS MADE BY MANGAN, SECONDED BY DODDATO AND CARRIED TO ADOPT RESOLUTION NO. 6-20 OF THE TOWNSHIP OF NORTH FAYETTE, ALLEGHENY COUNTY, AUTHORIZING AN ACTION PLAN IN RESPONSE TO THE RECENT OUTBREAK OF COVID-19 (CORONAVIRUS) ON THE ADVICE OF THE TOWNSHIP SOLICITOR.**

Roll Call:	Bob Doddato	Yes
	J.R. Mangan	Yes
	Jim Morosetti	Yes

- **A MOTION WAS MADE BY DODDATO, SECONDED BY MANGAN AND CARRIED TO TAKE ACTION ON RESOLUTION NO. 7-20 OF NORTH FAYETTE TOWNSHIP, ALLEGHENY COUNTY, DECLARING APRIL 6-10, 2020 TO BE RECOGNIZED AS LOCAL GOVERNMENT WEEK.**

Roll Call:	Bob Doddato	Yes
	J.R. Mangan	Yes
	Jim Morosetti	Yes

- A MOTION WAS MADE BY MANGAN, SECONDED BY DODDATO AND CARRIED TO RATIFY THE CANCELLATION OF THE PUBLIC HEARING SCHEDULED FOR MARCH 24, 2020 AT 6:00 P.M. AND TO AUTHORIZE THE TOWNSHIP MANAGER TO ADVERTISE AND RESCHEDULE THE HEARING FOR APRIL 28, 2020 AT 6:00 P.M. TO ACCEPT PUBLIC COMMENT REGARDING THE PROPOSED AMENDMENT TO THE TOWNSHIP ZONING MAP TO REZONE PARCEL 1039-B-1, LOCATED AT 520 SEABRIGHT ROAD FROM R-1 (LOW DENSITY RESIDENTIAL) TO R-1 (LOW DENSITY RESIDENTIAL) WITH THE PLANNED RESIDENTIAL DEVELOPMENT (PRD) OVERLAY.

Roll Call:	Bob Doddato	Yes
	J.R. Mangan	Yes
	Jim Morosetti	Yes

- A MOTION WAS MADE BY DODDATO, SECONDED BY MANGAN AND CARRIED TO APPROVE THE SCHEDULING AND ADVERTISING OF A PUBLIC HEARING FOR APRIL 28, 2020 AT 6:30 P.M. TO ACCEPT COMMENT REGARDING THE PROPOSED AMENDMENT TO THE TOWNSHIP SUBDIVISION AND LAND DEVELOPMENT ORDINANCE TO SPECIFY THAT A TRAFFIC WARNING AND REGULATORY CONTROL SIGNAGE PLAN MUST BE PROVIDED AS PART OF ALL MINOR AND MAJOR LAND DEVELOPMENT APPLICATIONS.

Roll Call:	Bob Doddato	Yes
	J.R. Mangan	Yes
	Jim Morosetti	Yes

- A MOTION WAS MADE BY MANGAN, SECONDED BY DODDATO AND CARRIED TO AUTHORIZE THE TOWNSHIP MANAGER TO ENTER INTO AN AGREEMENT IN THE AMOUNT OF \$2,700.00 BETWEEN THE FIRM HERBERT, ROWLAND & GRUBIC, INC. (HRG) AND THE TOWNSHIP TO PROVIDE PROFESSIONAL SERVICES TO CONDUCT A TRAFFIC STUDY ANALYZING IF ADDITIONAL TRAFFIC CONTROL SIGNAGE AND/OR DEVICES IS WARRANTED AT THE INTERSECTION OF PARK LANE DRIVE AND SUMMIT PARK DRIVE AS OUTLINED IN THE SCOPE OF WORK DATED FEBRUARY 21, 2020.

Roll Call:	Bob Doddato	Yes
	J.R. Mangan	Yes
	Jim Morosetti	Yes

- A MOTION WAS MADE BY MANGAN, SECONDED BY DODDATO AND CARRIED TO APPROVE THE CREATION OF A STEERING COMMITTEE AS RECOMMENDED BY THE TOWNSHIP'S PLANNING CONSULTANT TO ADVISE AND PROVIDE GUIDANCE TO THE BOARD OF SUPERVISORS AND PLANNING COMMISSION ON THE ZONING ORDINANCE AND ZONING MAP UPDATE, AND APPOINT THE FOLLOWING INDIVIDUALS AS INITIAL MEMBERS TO THE COMMITTEE: PLANNING COMMISSION MEMBERS CHUCK KYLE AND MATT GILFILLAN; TOWNSHIP ENGINEER SHAWN WINGROVE; TOWNSHIP SOLICITOR TOM MCDERMOTT; STAFF MEMBERS ANDREW HARTWELL AND STANLEY DEROSKY, AND MR. PETE SCULLY. FURTHER, AUTHORIZE THE TOWNSHIP MANAGER, UPON THE ADVICE AND CONSENT OF THE BOARD OF SUPERVISORS, TO APPOINT ADDITIONAL MEMBERS TO THE STEERING COMMITTEE AS NECESSARY.

Roll Call:	Bob Doddato	Yes
	J.R. Mangan	Yes
	Jim Morosetti	Yes

- A MOTION WAS MADE BY MANGAN, SECONDED BY DODDATO AND CARRIED TO HIRE DANIELLE GUBBA AS A PART TIME CUSTOMER SERVICE REPRESENTATIVE FOR THE COMMUNITY CENTER AT A RATE OF \$9.50 PER HOUR FOR APPROXIMATELY 14 HOURS PER WEEK EFFECTIVE AS OF THE FIRST DATE OF THE PAY PERIOD FOLLOWING THE REOPENING OF THE FACILITY.

Roll Call:	Bob Doddato	Yes
	J.R. Mangan	Yes
	Jim Morosetti	Yes

- A MOTION WAS MADE BY DODDATO, SECONDED BY MANGAN AND CARRIED TO HIRE ARLENE RACKIE AS A PART TIME CUSTOMER SERVICE REPRESENTATIVE FOR THE COMMUNITY CENTER AT A RATE OF \$9.50 PER HOUR FOR NOT MORE THAN 29 HOURS PER WEEK EFFECTIVE AS OF THE FIRST DATE OF THE PAY PERIOD FOLLOWING THE REOPENING OF THE FACILITY.

Roll Call:	Bob Doddato	Yes
	J.R. Mangan	Yes
	Jim Morosetti	Yes

- A MOTION WAS MADE BY MOROSETTI, SECONDED BY MANGAN AND CARRIED TO RATIFY THE ACTION OF THE TOWNSHIP MANAGER FOR THE APPOINTMENT OF HHM INSURANCE, LLC AS THE EXCLUSIVE BROKER/PRODUCER OF RECORD FOR NORTH FAYETTE TOWNSHIP FOR THE DEVELOPMENT OF HEALTH INSURANCE PROPOSALS FOR THE TOWNSHIP PERSONNEL FOR 2021.

Roll Call:	Bob Doddato	Abstain
	J.R. Mangan	Yes
	Jim Morosetti	Yes

- A MOTION WAS MADE BY MANGAN, SECONDED BY DODDATO AND CARRIED TO APPROVE REQUISITION NO. 67 OF THE 2014 GENERAL OBLIGATION BOND ISSUE IN THE AMOUNT OF \$3,947.92 FOR THE BATEMAN ROAD PHASE 3 SEWER PROJECT AND THE NORTH ROAD SEWER LINE EXTENSION PROJECT.

Roll Call:	Bob Doddato	Yes
	J.R. Mangan	Yes
	Jim Morosetti	Yes

- A MOTION WAS MADE BY DODDATO, SECONDED BY MANGAN AND CARRIED TO ADOPT ORDINANCE NO. 469 OF THE TOWNSHIP OF NORT FAYETTE, ALLEGHENY COUNTY IMPLEMENTING DROP PENSION PLAN ENROLLMENT PROCEDURES FOR OFFICER BRYAN GRECO COMMENCING ON FEBRUARY 15, 2020.

Roll Call:	Bob Doddato	Yes
	J.R. Mangan	Yes
	Jim Morosetti	Yes

- A MOTION WAS MADE BY DODDATO, SECONDED BY MANGAN AND CARRIED TO AUTHORIZE THE TOWNSHIP MANAGER TO EXECUTE AN ENGAGEMENT LETTER WITH THE COHEN LAW GROUP, AUTHORIZING THE CLG TO PERFORM A FRANCHISE FEE AUDIT AND NEGOTIATE CABLE FRANCHISE RENEWAL WITH COMCAST. THE ENGAGEMENT IS MADE PURSUANT TO THE PROPOSAL SUBMITTED TO THE COG MUNICIPALITIES, AND THE FEE CHARGED WILL DEPEND ON POPULATION AND THE NUMBER OF MUNICIPALITIES THAT PARTICIPATE. THE CLG WILL BILL NFT AND OTHER PARTICIPATING MUNICIPALITIES 1/3 UPON ENGAGEMENT, 1/3 IN THE MIDDLE OF THE

PROJECT AND 1/3 UPON COMPLETION, ALONG WITH OUT OF POCKET EXPENSES.

**Roll Call: Bob Doddato Yes
 J.R. Mangan Yes
 Jim Morosetti Yes**

- **A MOTION WAS MADE BY MANGAN, SECONDED BY DODDATO AND CARRIED TO AUTHORIZE THE TOWNSHIP MANAGER TO EXECUTE AN ENGAGEMENT LETTER WITH THE COHEN LAW GROUP, AUTHORIZING THE CLG TO NEGOTIATE CABLE FRANCHISE RENEWAL WITH VERIZON. THE FEE IS BASED ON THE NUMBER OF COG MUNICIPALITIES THAT PARTICIPATE, AND AS THE ESTIMATED NUMBER AT THIS TIME IS 11, THE FEE TO NFT SHOULD BE APPROXIMATELY \$4,560.00. THE CLG WILL BILL NFT 1/2 UPON ENGAGEMENT AND 1/2 UPON COMPLETION, ALONG WITH OUT OF POCKET EXPENSES.**

**Roll Call: Bob Doddato Yes
 J.R. Mangan Yes
 Jim Morosetti Yes**

- **A MOTION WAS MADE BY DODDATO, SECONDED BY MANGAN AND CARRIED TO ADOPT RESOLUTION NO. 8-20 AUTHORIZING THE RELINQUISHMENT OF CONDEMNATION PROCEEDINGS FILED FOR ACQUISITION OF LEGAL RIGHTS-OF WAY OF CERTAIN PROPERTIES IDENTIFIED AS TAX PARCEL ID NOS. 585-G-6 AND 585-H-1 ALONG THE NORTH ROAD SANITARY SEWER LINE EXTENSION PROJECT AREA, EMPOWERING AND DIRECTING THE PROPER TOWNSHIP OFFICERS AND IT'S SOLICITOR TO TAKE SUCH LAWFUL ACTIONS AS NECESSARY FOR RELINQUISHMENT OF SAID CONDEMNATIONS.**

**Roll Call: Bob Doddato Yes
 J.R. Mangan Yes
 Jim Morosetti Yes**

COMMENTS FROM THE FLOOR

Amanda Wyan wanted to thank everyone for keeping everything working properly. She wanted to know if there were things we could do to make sure that the elderly are taken care of. Mr. Morosetti stated that the police are watching out for them.

Matt Gilfillan stated that he is happy to help with the zoning map update.

ADJOURN

- **A MOTION WAS MADE BY DODDATO, SECONDED BY MANGAN AND CARRIED TO ADJOURN THE MEETING AT 6:03 P.M.**

Respectfully submitted,

Marlyn Jordan
Township Secretary