

**NORTH FAYETTE TOWNSHIP
INFORMATION & GENERAL AFFAIRS MEETING
MUNICIPAL BUILDING
MARCH 8, 2022
7:00 P.M.**

The North Fayette Township Board of Supervisors met in regular session on Tuesday, March 8, 2022, at 7:00 P.M. with Chairman Jim Morosetti presiding. Following the Pledge of Allegiance, roll was called with the following present: Chairman Jim Morosetti, Vice Chairman Bob Doddato, Treasurer Mark O'Donnell, Township Manager J.R. Mangan, Assistant Township Manager Andrew Hartwell, Chief of Police Donald Cokus, Solicitor Michele Cromer, and Township Secretary Marlyn Jordan.

OTHERS PRESENT: Pat Felton – Public Works Director, Darlene Hildebrand – Recreation Director, Kevin Brett – Township Engineer, and Regina Boonstra.

COMMENTS FROM THE FLOOR REGARDING AGENDA ITEMS

There were no comments from the floor regarding agenda items.

PUBLIC WORKS REPORT

Mr. Felton stated that they are getting their last salt order in, and the shed should be filled. He said that he sat down with Mr. Brett and got the road list together.

Mr. Mangan stated that there is a cone company on Whittengale Road. The road has gotten a lot worse.

ROADMASTER'S REPORT

DISTRICT #1 MARK O'DONNELL

- Patching on: Fannie Street Ext. Spring Street, First Street, Noblestown Road, Finks Run Road, and Stewart Road
- Berming On: Margarete Street
- Snow removal on all roads as needed
- Assisted with work in Districts 2 and 3

DISTRICT #2 JIM MOROSETTI

- Patching on: Gamble Road, Pinkerton Run Road, Park Lane, Summit Park Drive, Montour Church Road, and Holly Hill Drive
- Snow removal on all roads as needed.
- Assisted with work in Districts 1 and 3

DISTRICT #3 BOB DODDATO

- Patching on: California Hollow Road, North Star Road, Gene Mine Road
 - Snow removal on all roads as needed
 - Assisted with work in Districts 1 and 2
- **A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO APPROVE THE ROAD MASTER'S REPORT.**

FISCAL AND ADMINISTRATIVE SERVICES REPORT

Mr. Hartwell stated that Kathy Bartha had submitted a few reports to the board.

Mr. Doddato said that the transfer tax is already at half the budget and wanted to know if there was a big sale in the Township.

Mr. Hartwell stated that the only thing that comes to mind is AHN, but he would ask his department tomorrow.

Mr. Doddato asked Mr. Hartwell to look into how the EIT is being booked.

Mr. Hartwell said that they will attempt to have a treasurer's report for the next meeting.

RECREATION REPORT

Ms. Hildebrand presented her written report. She wanted to add that they are currently adding new programs outside of sports. Ms. Hildebrand said that pre-school is now full. Summer Camp currently has 28 registrations. She wanted to remind everyone that the senior luncheon is tomorrow. Ms. Hildebrand also stated that they are looking for five members for the Parks and Recreation Board.

DEPARTMENT OF COMMUNITY DEVELOPMENT

Mr. Hartwell wanted the board to confirm the members for the Board of Appeals. Mr. Hartwell stated that they had Brett Lutz, Tom Myers, Jr., Jason Harbison, Doug Barker, and Scott Benjamin.

Mr. Doddato stated that they are fine with those members.

Mr. Hartwell asked them to pick 2 more members from the following names: Vince Alfieri, Chris Scaff, Grant Haag, Pat Fleck, Mike Bacclerah, and Jeff Lutz.

The board agreed on Chris Scaff and Jeff Lutz.

Mr. Hartwell wanted to know about members for the Planning Commission. He stated that they had Linda Diffendale and that they would need one more.

Mr. Mangan said that he would reach out to Billy Scott.

Mr. Hartwell stated that they need one more alternate for the Zoning Hearing Board.

Mr. Morosetti wanted to know who the current members are.

Mr. Hartwell stated Brant Miller, Dan Patterson, John Scott, and Chip McCarthy is an alternate.

Mr. O'Donnell stated that he thought this was the board that they thought Bob Palko would be good for.

Mr. Mangan said that he would get in touch with him.

Mr. Hartwell presented the February 2022 Building and Zoning Report.

There were (29) Building and Zoning Permits issued.

There were (4) Single-Family Homes, (4) Residential Decks, (1) Residential Deck Roof, (1) Residential Deck and Roof, (1) Residential Swimming Pool or Hot Tub, (4) Residential Solar Panels, (3) Commercial Renovation/Build Out, (2) Commercial Business Occupancy, (2) Commercial Fire Systems, (1) Zoning - Signs, (4) Zoning - Fence, (1) Zoning - (Acc. Bldg. less than 1,000 sq'), (1) Zoning - (Deck less than 30" above grade).

(11) Occupancy Permits, (4) Fire Prevention, (5) Fire Inspections Performed, (3) Fire Drills Witnessed, (8) Total Bldg. & Fire Inspections Performed & Drills.

Total Construction Value	\$1,526,489.00
Building Permit Fees Collected	\$ 6,862.47
Zoning Permit Fees Collected	\$ 1,472.60
Fire Permit Fees Collected	\$ 650.00
Occupancy Fees Collected	\$ 1,200.00
Fire Prevention Inspection Fees Collected	<u>\$ 1,350.00</u>
Total Fees Collected	\$ 11,535.07

- **A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO ACCEPT THE DEPARTMENT OF COMMUNITY DEVELOPMENT REPORT.**

POLICE AND EMS REPORT

Chief Cokus presented the February 2022 Police and EMS Reports.

The police responded to 1,632 calls for service during the month of February 2022. There were (14) Arrests, (36) Traffic Citations, and (3) Non-Traffic Citations.

There were (26) Part I Crimes: (23) Larceny, (1) Motor Vehicle Theft, and (1) Arson.
There were (5) Part II Crimes: (1) Vandalism, (1) Liquor, (2) Disorderly, and (1) All Other.

Northwest EMS reported a total of 111 Emergency and Non-Emergency 911 Responses. There was a total of 109 emergency calls with an average response time of 8 minutes and 04 seconds. Total highest priority was 57 calls with an average response time of 7 minutes and 25 seconds.

Chief Cokus stated that Northwest will be placing another unit out here.

Mr. Morosetti wanted to know where they will be keeping that unit.

Chief Cokus said they plan on keeping it here in the garage since we currently have the space. The second unit will be here 6 days for 12 hours a day. The third unit will be here 5 days for 8 hours a day.

- **A MOTION WAS MADE BY O'DONNELL, SECONDED BY DODDATO, AND CARRIED TO ACCEPT THE POLICE AND EMS REPORTS AS READ.**

FIRE REPORT

Chief Hamilton was not present for the meeting. He submitted his written report prior to the meeting.

Mr. Mangan presented the Fire Report for February 2022.

Total activity for the North Fayette Township Volunteer Fire Department (58) Fire Calls. Total fire calls for 2022 (92).

- **A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO ACCEPT THE FIRE REPORT AS READ.**

ASSISTANT TOWNSHIP MANAGER

Mr. Hartwell wanted to give an update on the search for the community planner. There have been 30 applications received. The HR service narrowed it down to 7. Mr. Hartwell said that he met with his staff, and they narrowed it down to 4 to do online interviews. Mr. Hartwell would like to have online interviews wrapped up by the end of next week and then bring in the people for face-to-face interviews. He would like to have someone in place by the end of April.

Mr. Doddato wanted to know if the HR service has been useful.

Mr. Hartwell said yes. They have done all the leg work and have made the process very easy for us.

Mr. Hartwell wanted to know what the Board would like to do about the second meeting in April. Several members of management and the Board will be at the PSATS Conference.

The Board said to cancel the meetings on the 12th and the 26th and they will have one joint meeting on the 19th.

TOWNSHIP MANAGER

Mr. Mangan stated that he and Chief Cokus had a meeting with Amazon. They believe that they got to the source of the trucking problem. The trucks are trying to avoid the tolls. Mr. Mangan stated that he is going to draw them a map of the roads that they can use.

Mr. Mangan met with Patrick Brindle, whose family donated the volleyball nets to the Community Center. Mr. Brindle has contractors lined up to make the modifications to the gym floor to get the nets installed. They are hoping to get it done next weekend.

Mr. Mangan stated that Mr. Hartwell typed up a job description for a part-time code enforcement officer. With the increased work load it feels like it would make sense to bring someone on part-time. Mr. Mangan said if this were something that they would like to proceed with then we can vote on it tonight.

Mr. Hartwell stated that this is something that was built into the budget.

Mr. Mangan said that he was approached by another movie company 2 weeks ago. They would like to use the Hankey Farms property strictly for parking. They will be shooting a scene at Curahealth. They would be there starting April 8th and will finish up on April 11th. They will be paying the Township \$1,500.00.

Mr. Mangan said that they had spoken briefly about another part-time position in finance. Emery Levick has reached out to Mary Ann Wiesner who would be interested in the position. Mr. Mangan said that he would like to bring her in and speak with her once Carol Stenzel is back in the office. He stated that Carol has been working from home and that is doing just as much as if she were in the office.

SUPERVISOR DODDATO

Mr. Doddato wanted to know if Mr. Brett had sent over an email with the road values listed.

Mr. Brett said yes that it was sent out after the last meeting.

SUPERVISOR MOROSETTI

Mr. Morosetti wanted to know what the flags on Gamble Road were for.

Mr. Mangan stated that it is a private line extension for natural gas.

SUPERVISOR O'DONNELL

Mr. O'Donnell said that he is glad that the personnel is getting straightened out and that things are starting to get back to normal.

- **A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO APPROVE THE PAYMENT OF PAYROLL AND INVOICES AS LISTED.**
- **A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO APPROVE THE MINUTES FROM THE FEBRUARY 22, 2022, BOARD OF SUPERVISORS MEETING.**

OLD OR UNFINISHED BUSINESS

Mr. Brett stated that he has been back and forth with Traffic Systems about the lights at The Pointe. They found another bad light head. He said that it looks like someone hit it, so it needs to be replaced. When they took the heads off at the Wal-Mart intersection, they found that there was some of the wiring was bad. Once the other piece comes in, they will have the whole list completed. Then the timing project can be finalized.

NEW BUSINESS

- **A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO HIRE ASHLYN OSWALD TO THE PART-TIME POSITION OF RECREATION PROGRAM ASSISTANT EFFECTIVE MARCH 8, 2022, AT A RATE OF \$9.00 PER HOUR. EMPLOYMENT PERIOD BEGINNING MARCH 8, 2022.**

Roll Call:	Bob Doddato	Yes
	Jim Morosetti	Yes

Mark O'Donnell Yes

- A MOTION WAS MADE BY O'DONNELL, SECONDED BY DODDATO, AND CARRIED TO HIRE EMILY CODY TO THE PART-TIME POSITION OF PRESCHOOL TEACHER'S AIDE EFFECTIVE MARCH 8, 2022, AT A RATE OF \$10.00 PER HOUR. EMPLOYMENT PERIOD BEGINNING JULY 1, 2022.

Roll Call: Bob Doddato Yes
 Jim Morosetti Yes
 Mark O'Donnell Yes

- A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO AUTHORIZE PUBLICATION OF A LEGAL NOTICE ANNOUNCING THAT ON MARCH 22, 2022, THE BOARD OF SUPERVISORS SHALL CONSIDER AND MAY ADOPT ORDINANCE NO. 492, AN ORDINANCE TO PROVIDE FOR THE REGULATION STOLEN OR ABANDONED SHOPPING CARTS AND OTHER CARTS AND ESTABLISHING AN ABATEMENT AND ENFORCEMENT PROGRAM RELATED THERETO.

Roll Call: Bob Doddato Yes
 Jim Morosetti Yes
 Mark O'Donnell Yes

- A MOTION WAS MADE BY O'DONNELL, SECONDED BY DODDATO, AND CARRIED TO APPROVE BOND REDUCTION NO. 3, A REQUEST OF BATEMAN NFIA AND ASSOCIATES, LLC, TO REDUCE THE PERFORMANCE BOND FOR THE NORTH FAYETTE BUSINESS PARK, PHASE 1 - COMMON IMPROVEMENTS, PROJECT FROM \$3,135,887.25 TO \$3,006,559.33, AS RECOMMENDED FOR APPROVAL BY THE TOWNSHIP ENGINEER.

Roll Call: Bob Doddato Yes
 Jim Morosetti Yes
 Mark O'Donnell Yes

- A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO APPROVE BOND REDUCTION NO. 10, A REQUEST OF ENTECH IMPROVEMENTS, TO REDUCE THE PERFORMANCE BOND FOR THE PRINCETON PLACE PRD - PHASE 1 PROJECT FROM \$266,054.66 TO \$257,056.16, AS RECOMMENDED FOR APPROVAL BY THE TOWNSHIP ENGINEER.

Roll Call: Bob Doddato Yes
 Jim Morosetti Yes
 Mark O'Donnell Yes

- A MOTION WAS MADE BY O'DONNELL, SECONDED BY DODDATO, AND CARRIED TO APPROVE BOND REDUCTION NO. 2, A REQUEST OF ENTECH

INVESTMENTS, TO REDUCE THE PERFORMANCE BOND FOR THE PRINCETON PLACE PRD - PHASE 2 PROJECT FROM \$181,001.65 TO \$127,451.66, AS RECOMMENDED FOR APPROVAL BY THE TOWNSHIP ENGINEER.

Roll Call: **Bob Doddato** **Yes**
 Jim Morosetti **Yes**
 Mark O'Donnell **Yes**

- **A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO AMEND THE AGENDA TO ADD TWO MOTIONS.**

Roll Call: **Bob Doddato** **Yes**
 Jim Morosetti **Yes**
 Mark O'Donnell **Yes**

- **A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO AUTHORIZE THE TOWNSHIP MANAGER TO REQUEST A ONE YEAR EXTENSION ON THE CONTRACT WITH THE DCED FOR THE MULTI MODAL TRANSPORTATION FUND GRANT FOR THE WEST ALLEGHENY IMPROVEMENTS PROJECT.**

Roll Call: **Bob Doddato** **Yes**
 Jim Morosetti **Yes**
 Mark O'Donnell **Yes**

- **A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO APPROVE THE CREATION OF JOB POSITION CD-008, CODE ADMINISTRATION AS A PART-TIME CODE ENFORCEMENT POSITION IN THE DEPARTMENT OF COMMUNITY DEVELOPMENT, AND TO AUTHORIZE THE ADVERTISEMENT AND SOLICITATION OF CANDIDATES.**

Roll Call: **Bob Doddato** **Yes**
 Jim Morosetti **Yes**
 Mark O'Donnell **Yes**

COMMENTS FROM THE FLOOR

There were no comments from the floor.

ADJOURNMENT

- **A MOTION WAS MADE BY DODDATO, SECONDED BY O'DONNELL, AND CARRIED TO ADJOURN THE MEETING AT 8:27 P.M.**

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Information and General Affairs Meeting
Municipal Building
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Respectfully submitted,

Marlyn Jordan
Township Secretary