



**TOWNSHIP OF NORTH FAYETTE
BOARD OF SUPERVISORS
Combined Meeting
Information and General Affairs & Board of Supervisors
Municipal Building
April 19, 2022
7:00 P.M.**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Board of Supervisors: James Morosetti, Chairman
Bob Doddato, Vice Chairman
Mark O'Donnell, Treasurer

Township Manager: James Mangan

Assistant Township Manager: Andrew Hartwell

Chief of Police: Donald Cokus

Solicitor: Michele Cromer

Township Secretary: Marlyn Jordan

4. PUBLIC COMMENTS

Comments from the floor regarding Agenda items.

5. REPORTS

6. Department of Public Works

- Patrick Felton, Director, Public Works

7. Road Master's

7.1. Call for a motion to accept the Road Master's Report

Documents:

[ROAD REPORT .PDF](#)

8. Department of Budget & Finance

9. Department of Recreation

- Darlene Hildebrand, Director, Recreation

9.I. Recreation Report

Documents:

[RECREATION REPORT .PDF](#)

10. Department of Community Development

- Andrew Hartwell, AICP, Director, Community Development

10.I. Call for a motion to accept the Department of Community Development Report

Documents:

[COMMUNITY DEVELOPMENT REPORT.PDF](#)

11. Department of Public Safety

- Police & EMS
 - Donald Cokus, Chief, Police Department
- Fire
 - Gary Hamilton, Chief, Fire Department

11.I. Call for a motion to accept the Police and EMS Reports

Documents:

[POLICE CALLS FOR SERVICE.PDF](#)
[POLICE CRASH REPORT.PDF](#)
[POLICE MCSAP REPORT.PDF](#)
[EMS REPORT.PDF](#)

11.II. Call for a motion to accept the Fire Report

Documents:

[MARCH FIRE REPORT .PDF](#)

12. Engineer's Report

12.I. Call for a motion to accept the Engineer's Report

Documents:

[ENGINEER REPORT.PDF](#)

13. Treasurer's Report

14. Solicitor's Report

- 14.I. Call for a motion to accept the Solicitor's Report

15. Assistant Township Manager

- Andrew Hartwell

16. Township Manager

- James Mangan

17. SUPERVISOR COMMENTS

- Bob Doddato
- Jim Morosetti
- Mark O'Donnell

18. PAYROLL & INVOICES

- 18.I. Call for a motion to approve the payment of payroll and invoices as listed.

19. APPROVAL OF MEETING MINUTES

- 19.I. Call for a motion to approve the minutes from the March 22, 2022, Public Hearing and the March 22, 2022, Board of Supervisors Meeting.

Documents:

[03 MARCH 22, 2022 PH .PDF](#)
[03 MARCH 22, 2022 BOS .PDF](#)

20. OLD OR UNFINISHED BUSINESS

21. NEW BUSINESS

- 21.I. Call for a motion to adopt Resolution No. 12-22, a resolution of the Board of Supervisors appointing regular members to the Planning Commission of the Township of North Fayette, as recommended for approval by the Assistant Township Manager.

Documents:

[RES NO 12-22.PDF](#)

- 21.II. Call for a motion to ratify the adoption of Resolution No. 13-22, a resolution of the Township of North Fayette authorizing the submission of an application to DCNR for a C2P2 Grant for the Donaldson Road Sidewalk Improvements Project, as recommended for approval by the Township Engineer.
- 21.III. Call for a motion to ratify the adoption of Resolution No. 14-22, a resolution of the Township of North Fayette authorizing the submission of an application to DCNR for a C2P2 Grant for the Hankey Farms Park Development Project, as recommended for approval by the Township Engineer.
- 21.IV. Call for a motion to adopt Resolution No. 15-22, a resolution of the Board of Supervisors adopting the Act 537 Sewage Facilities Plan Special Study as a revision to the "Official Sewage Facilities Plan" of the Township of North Fayette and authorizing the submission of the plan update to DEP by the Township Engineer for approval.

Documents:

[RES NO 15-22.PDF](#)

- 21.V. Call for a motion to adopt Resolution No. 16-22, a resolution of the Board of Supervisors authorizing the Township Manager to submit an application to Allegheny County Economic Development for Act 152 demolition funding for demolition of the existing structure at 8212 Steubenville Pike.
- 21.VI. Call for a motion to award Contract No. 22-R01 to Youngblood Paving for the base bid in the amount of \$642,857.00 for the 2022 Roadway Improvement Program and authorize the Township Manager to execute and change orders, as necessary.

Documents:

[2022 ROADWAY IMPROVEMENT PROGRAM - BID REPORT.PDF](#)

- 21.VII. Call for a motion to award Contract No. 22-ST01 to JS Paris Excavating in the amount of \$382,500.00 for the 2022 Stormwater Improvements Program.

Documents:

[2022 STORMWATER IMPROVEMENTS PROGRAM - BID REPORT.PDF](#)

- 21.VIII. Call for a motion to ratify the appointment of MaryAnn Wiesner by the Assistant Township Manager to the part-time position of Staff Accountant in the Department of Budget and Finance, effective April 5, 2022, as recommended for approval by the Township Manager.
- 21.IX. Call for a motion to ratify the appointment of Cory Russi by the Assistant Township Manager to the part-time position of Code Administrator in the Department of Community Development, effective April 12, 2022, as recommended for approval by the Township Manager.
- 21.X. Call for a motion to appoint Michael Wozniak to the full-time position of Community Planner of the Department of Community Development, effective May 2, 2022, as recommended for approval by the Township Manager.
- 21.XI. Call for a motion to adopt Resolution 17-22, a resolution of the Board of Supervisors making certain appointments for the Township for calendar year 2022, as recommended for approval by the Township Manager.

Documents:

[RES NO 17-22.PDF](#)

- 21.XII. Call for a motion to adopt Resolution 18-22, a resolution of the Board of Supervisors establishing certain offices and classifications of employment and fixing the salaries of hourly wages thereof for administrative and non-bargaining unit Township employees for the calendar year 2022, as recommended for approval by the Township Manager.

Documents:

[RES NO 18-22.PDF](#)

- 21.XIII. Call for a motion to approve Amendment No. 1 to the contract with Strategic Solutions for planning services in an amount not to exceed \$34,000.00, as recommended for

approval by the Assistant Township Manager.

Documents:

[STRATEGIC SOLUTIONS - CONTRACT AMENDMENT NO. 1.PDF](#)

- 21.XIV. Call for a motion to enter into an agreement with ADP, Inc., to provide payroll and benefit administration services and to authorize staff to execute any required paperwork, as recommended for approval by the Township Manager.

Documents:

[ADP - PROPOSAL FOR SERVICES.PDF](#)

- 21.XV. Call for a motion to accept the 2022 SHACOG Spring Commodities Bid, as recommended for approval by the Director of Public Works.
- 21.XVI. Call for a motion to approve Bond Reduction No. 5, a request of Bateman NFIA and Associates, LLC, to reduce the performance bond for the North Fayette Business Park, Phase 1 – Common Improvements, project from \$2,838,947.83 to \$2,652,518.84, as recommended for approval by the Township Engineer.

Documents:

[NF IND PARK PNRD FINAL PH 1 \(LSSE BOND REDUCTION NO. 5\).PDF](#)

- 21.XVII. Call for a motion to authorize the publication of a legal notice providing public notice that at its meeting on May 10, 2022, at 7:00 P.M., the Board of Supervisors will meet to consider and may enact Ordinance No. 493, an ordinance establishing the Department of Community Development.
- 21.XVIII. Call for a motion to authorize the publication of a legal notice providing public notice that at its meeting on May 10, 2022, at 7:00 P.M., the Board of Supervisors will meet to consider and may enact Ordinance No. 494, an ordinance repealing and replacing Chapter 1, Part 3 of the Township Code of Ordinances regarding the Office of the Township Manager.
- 21.XIX. Call for a motion to authorize the publication of a legal notice providing public notice that at its meeting on May 10, 2022, at 7:00 P.M., the Board of Supervisors will meet to consider and may enact Ordinance No. 495, an ordinance establishing the Office of the Assistant Township Manager.
- 21.XX. Call for a motion to authorize the publication of a legal notice providing public notice that at its meeting on May 10, 2022, at 7:00 P.M., the Board of Supervisors will meet to consider and may enact Ordinance No. 496, an ordinance amending Chapter 7, Part 1 of the Township Code of Ordinances to authorize reimbursement of certain costs and establishing protocols for addressing false emergency alarms.
- 21.XXI. Call for a motion to approve application EEA-2022-3, an easement encroachment agreement requested by Tara Paoloemilio, the current property owner of the property located at 3524 Fox Chase Drive, Imperial, PA, 15126, also referred to as Allegheny County Tax Parcel I.D. No 691-H-57, to allow for the construction of a fence over, upon, and across portions of the 20' Sanitary sewer easement located on rear of the property, and to authorize the Chairman of the Board of Supervisors to execute said agreement, as recommended for approval by the Coordinator of Engineering Services.

Documents:

[PAOLOEMILIO EEA.PDF](#)

21.XXII. Call for a motion to hire Kiersten Dyer, Alexis Hill, Sean Collins, Ali Block, Andrew Shemon, Morgan Ziolkowski, Taylor Greer, Allie Konieczny, Ella Chandler, Mara D'Amore, Addyson Figley, Caleb Jones, Nathan Persutti, Rachel Sabo, Sarah Sabo, and Olivia Thompson as seasonal employees in the Department of Recreation, for the time period of May 10, 2022, through August 26, 2022, and to appoint them to various positions as stated in Resolution 17-22.

22. PUBLIC COMMENTS

22.I. Comments from the floor

23. ADJOURNMENT

Upcoming Meetings:

Planning Commission	Thursday, May 5, 2022
Information & General Affairs	Tuesday, May 10, 2022
Parks and Recreation	Monday, May 16, 2022
Zoning Hearing Board	Thursday, April 28, 2022
Board of Supervisors	Tuesday, May 26, 2022