

**NORTH FAYETTE TOWNSHIP
REGULAR MEETING
MARCH 24, 2020
5:00 PM**

A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Roll Call: Board of Supervisors: Bob Doddato, J.R. Mangan, Jim Morosetti
Township Manager Michael Baker
Chief of Police: Mark O'Donnell
Solicitor: Michele Cromer
Township Secretary: Marlyn Jordan
4. Comments from the floor regarding Agenda items.
5. Public Works Report– Patrick Felton
6. Road Master's Report
 - a. Call for a motion to accept the Road Master's Report
7. Fiscal and Administrative Services Report – David N. Lodovico, Jr.
8. Recreation Report – Darlene Hildebrand
9. Department of Community Development Report – Andrew Hartwell
 - a. Call for a motion to accept the Department of Community Development Report
10. Police Report & EMS Report – Chief of Police Mark O'Donnell
 - a. Call for a motion to accept the Police and EMS Reports
11. Fire Report – Chief Matthew McCartney
 - a. Call for a motion to accept the Fire Report
12. Engineer's Report
 - a. Call for a motion to accept the Engineer's Report
13. Treasurer's Report
 - a. Call for motion to accept the Treasurer's Report
14. Solicitor's Report
 - a. Call for a motion to accept the Solicitor's Report

15. Township Manager – Mike Baker

16. Supervisor Comments – Bob Doddato

17. Supervisor Comments – J. R. Mangan

18. Supervisor Comments – James Morosetti

19. Call for a motion to approve payment of payroll and invoices as listed.

20. Call for a motion to approve the minutes from the February 25, 2020 Regular Meeting.

21. Old or Unfinished Business

22. New Business

1. Call for a motion to adopt **Resolution No. 6-20** of the Township of North Fayette, Allegheny County, authorizing an action plan in response to the recent outbreak of COVID-19 (Coronavirus) on the advice of the Township Solicitor.
2. Call for a motion to take action on **Resolution No. 7-20** of North Fayette Township, Allegheny County, declaring April 6 - 10, 2020 to be recognized as ***Local Government Week***.
3. Call for a motion to ratify the cancellation of the public hearing scheduled for March 24, 2020 at 6:00 PM and to authorize the Township Manager to advertise and reschedule the hearing for April 28, 2020 at 6:00 pm to accept public comment regarding the proposed amendment to the Township Zoning Map to rezone parcel 1039-B-1, located at 520 Seabright Road from R-1 (Low Density Residential) to R-1 (Low Density Residential) w/ the Planned Residential Development (PRD) Overlay.
4. Call for a motion to approve the scheduling and advertising of a public hearing for April 28, 2020 at 6:30 pm to accept comment regarding the proposed amendment to the Township Subdivision and Land Development Ordinance to specify that a traffic warning and regulatory control signage plan must be provided as part of all minor and major land development applications.
5. Call for a motion to authorize the Township Manager to enter into an agreement in the amount of \$2,700.00 between the firm Herbert, Rowland & Grubic, Inc. (HRG) and the Township to provide professional services to conduct a traffic study analyzing if additional traffic control signage and/or devices is warranted at the intersection of Park Lane Drive and Summit Park Drive as outlined in the scope of work dated February 21, 2020.
6. Call for a motion to approve the creation of a steering committee as recommended by the Township's planning consultant to advise and provide guidance to the Board of

Supervisors and Planning Commission on the zoning ordinance and zoning map update, and appoint the following individuals as initial members to the committee: Planning Commission members Chuck Kyle and Matt Gilfillan; Township Engineer Shawn Wingrove; Township Solicitor Tom McDermott; and staff members Andrew Hartwell and Stanley Derosky, and Mr. Pete Scully. Further, authorize the Township Manager, upon the advice and consent of the Board of Supervisors, to appoint additional members to the steering committee as necessary.

7. Call for a motion to hire Danielle Gubba as a part-time Customer Service Representative for the Community Center at a rate of \$9.50/hr. for approximately 14 hours/week effective as of the first date of the pay period following the reopening of the facility.
8. Call for a motion to hire Arlene Rackie as a part-time Customer Service Representative for the Community Center at a rate of \$9.50/hr. for not more than 29 hours/week effective as of the first date of the pay period following the reopening of the facility.
9. Call for a motion to ratify the action of the Township Manager for the appointment of HHM Insurance, LLC as the exclusive Broker/Producer of Record for North Fayette Township for the development of health insurance proposals for township personnel for 2021.
10. Call for a motion to approve **Requisition No. 67** of the 2014 General Obligation Bond issue in the amount of \$3,947.92 for the Bateman Road Phase 3 Sewer Project and the North Road Sewer Line Extension Project.
11. Call for a motion to adopt an **Ordinance No. 469** of the Township of North Fayette, Allegheny County implementing DROP Pension Plan enrollment procedures for Officer Bryan Greco commencing on February 15, 2020.
12. Motion to authorize the Township Manager to execute an engagement letter with the Cohen Law Group, authorizing the CLG to perform a franchise fee audit and to negotiate cable franchise renewal with Comcast. The engagement is made pursuant to the proposal submitted to the COG municipalities, and the fee charged will depend on population and the number of municipalities that participate. The CLG will bill NFT and other participating municipalities 1/3 upon engagement, 1/3 in the middle of the project and 1/3 upon completion, along with out of pocket expenses.
13. Motion to authorize the Township Manager to execute an engagement letter with the Cohen Law Group, authorizing the CLG to negotiate cable franchise renewal with Verizon. The fee is based on the number of COG municipalities that participate, and as the estimated number at this time is 11, the fee to NFT should be approximately \$4560. The CLG will bill NFT 1/2 upon engagement and 1/2 upon completion, along with out of pocket expenses.

14. Call for a motion to adopt **Resolution No. 8-20** authorizing the relinquishment of condemnation proceedings filed for acquisition of legal Rights-of-Way of certain properties identified as Tax Parcel I.D. Nos. 585-G-6 and 585-H-1 along the North Road Sanitary Sewer Line Extension Project area, empowering and directing the proper township officers and it's solicitor to take such lawful actions as necessary for relinquishment of said condemnations.

23. Comments from the floor

24. Adjourn

Upcoming Meetings:

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| Parks and Recreation Board | Monday April 20, 2020 at 7:00 PM |
| Planning Commission | Tuesday April 21, 2020 at 7:00 PM |
| Zoning Hearing Board | Thursday April 23, 2020 at 7:00 PM |
| Public Hearing (Seabright PRD Overlay) | Tuesday April 28, 2020 at 6:00 PM |
| Public Hearing (SALDO Amendment) | Tuesday April 28, 2020 at 6:30 PM |
| Regular Board Meeting | Tuesday April 28, 2020 at 7:00 PM |